

Full Cleaning Services Guide

SuperClean is a leading provider of commercial cleaning and janitorial services. The services we perform for your facility can be customized to meet your unique needs. We use a 25 CleanPoint System to design a wholistic care plan for your facility. Our services are designed to promote both the health and beauty of your facility.

Commercial Cleaning Services:

- Restroom cleaning / sanitation
- Waste receptacle care / disposal
- Sweeping / Dusting / Vacuuming
- Breakroom cleaning / sanitation
- Conference room cleaning
- Furniture care
- Workstation care
- Dry / wet mop
- Windows / doors
- Supply ordering and stocking
- Locker room cleaning / sanitation
- Building lock-up and discrepancy reporting
- Medical facility cleaning

Specialty Cleaning Services

- Hard floor stripping, waxing and buffing
- Carpet cleaning
- Pressure washing
- Construction site cleanup
- Window cleaning
- Medical facility cleaning

Facilities We Service

SuperClean is a proud provider of services to many different facilities including:

- Office Buildings
- Medical Facilities
- Dental Offices
- Financial Institutions
- Schools & Universities
- Childcare Centers & Preschools
- Athletic & Training Facilities
- Industrial Facilities
- Retail Locations
- Commercial Property Managers

Our Customized 25 CleanPoint System

Our *25 CleanPoint System* is a comprehensive facility care plan comprised of 25 unique services that are designed specifically to meet the **regular cleaning** needs of your building. The *25 CleanPoint System* is performed

25 CleanPoint System Cont.

on every visit to ensure a healthier and more beautiful environment that your customers and employees will notice. Your 25 CleanPoint System includes many of the basic janitorial services required by most buildings for example:

- 1.** Empty & clean waste receptacles.
- 2.** Ashtray and smoking area clean up
- 3.** Sweep / mop all hard surface floors
- 4.** Vacuum / spot clean carpets
- 5.** Clean furniture, desks, tables, chairs
- 6.** Countertops, telephones, windows, frames, ledges
- 7.** Properly arrange furniture in all areas
- 8.** Mop / clean plastic chair floor pads
- 9.** Spot clean walls, woodwork & light switches
- 10.** Clean entry door glass
- 11.** Clean interior windows, partition and door glass
- 12.** Clean / disinfect lunchroom, conference rooms, counter tops
- 13.** Spot clean break room / meeting room chairs
- 14.** Clean / disinfect / polish drinking fountains
- 15.** Clean exterior of break room appliances
- 16.** Clean / fill all tissue, towel, soap, hygiene dispensers in bathrooms
- 17.** Clean / polish all toilets, urinals and sinks
- 18.** Clean / disinfect all bathroom surfaces
- 19.** Clean / polish mirrors and chrome
- 20.** Mop bathroom floors with disinfectant
- 21.** Clean / disinfect all locker room showers
- 22.** Clean / polish all shiny surfaces
- 23.** Maintain janitorial areas / sinks
- 24.** Lock windows, doors, report any discrepancies
- 25.** Sweep outside entry areas / remove trash from grounds

Recommended Weekly Care

- 1.** Dust all surfaces above 6'-0"
- 2.** Wash and sanitize all telephones
- 3.** Move and vacuum under chair floor pads and clean underside of pads
- 4.** Spray buff all resilient tile floors
- 5.** Dust all venetian blinds
- 6.** Pour water into all floor drains

Recommended Monthly Care

- 1.** Vacuum all window draperies
- 2.** Vacuum all upholstered furniture
- 3.** Clean air vent grills, door grills
- 4.** Machine scrub all sealed concrete, epoxy floors and ceramic tile floors

Recommended 3 Month Care

- 1.** Clean / wash all interior perimeter windows and frames
- 2.** Wash fronts and sides of desks, file cabinets, work station drawers, and bookcases

- 3.** Remove dead bugs and debris from light fixtures
- 4.** Strip or surface scrub and refinish all resilient tile floors

Recommended 6 Month Care

- 1.** Clean / wash all interior perimeter windows and frames
- 2.** Shampoo all carpeted areas, all upholstered chairs

**CALL US TODAY OR
GO ONLINE FOR A FREE QUOTE!**

(720) 610-7483

SuperCleanColorado.com